



# Edgewood Primary School

**Building skills and values for life**

21<sup>st</sup> November 2023

## **Parents Open Evening**

Dear parents/carers,

Please find attached details of our parents open evening tomorrow to give you the opportunity to look at your child's books ahead of your parents' evening appointment, via Teams next week.

School will be open for parents from 3:45pm to 4:45pm and you can come at anytime between then without pre-booking. We have reduced this time as very few parents attended last year after 4:30pm. If you are not able to attend during this time then please do speak to your child's teacher so we can make other arrangements for you to see their work.

Your child's work will be out on their desk and you will be able to see their classroom.

Class teacher's will be available for a quick question but please note they will not be able to have any lengthy or confidential discussions about your child tomorrow. If you do need a discussion about something then please leave this to your appointment next week. (If you haven't yet made an appointment with your teacher, please do so ASAP or speak to them tomorrow).

### **How to enter and leave**

If you are planning to come in straight after collecting your child the arrangements are as follows:

- Children will be dismissed as normal from their gates.
- Once all children have been dismissed, parents will be allowed to come onto the playground to wait until the doors open at 3:45pm.  
(EYFS parents can wait in their outdoor areas but please stay well back from the doors once you have collected your child so there is room for other parents).
- At 4pm, the gates will be closed.
- Any parents arriving after 4pm will need to enter via the school reception.  
(Parents do not need to sign in for this event.)
- When leaving, all parents need to leave through the reception.
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Please do not try to come into school earlier than 3:45pm as staff need time to prepare their classrooms and have a short break and get a drink before the evening starts.



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Christchurch Road, Hucknall, Nottinghamshire, NG15 6HX

We are hoping to continue this approach, blending the most effective elements of old and new ideas to minimise the amount of your time parents' evenings take for busy families, while still having all the same benefits to your child's learning.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Mr Seeley', written in a cursive style.

Mr Seeley  
Head teacher